Introducing IDOne, the full-service Identity Verification and Authentication (IDV) tool available in RouteOne. You may choose to subscribe to this product with TransUnion or NCC.

**Setting Up IDV on RouteOne (TransUnion)**

1. Visit the TransUnion website to provide some general information regarding your dealership and begin the process of obtaining TransUnion Identity Manager Verification (IDMV) and Identity Manager Authentication (IDMA) subscriber codes and passwords from TransUnion at [http://www.transunion.com/routeone/protectmydealership](http://www.transunion.com/routeone/protectmydealership).

2. If your dealership is not already a subscriber, a TransUnion representative will assist you with becoming a member. This may entail a site visit to the dealership and corresponding fee of $195.

3. Navigate to RouteOne, select the ‘Admin’ tab, then ‘Premium Services’:

4. Within the IDOne Verification Services section on this page, select ‘Subscribe to IDOne with TransUnion.’ You will then be guided through the remainder of the subscription process, which includes entering your TransUnion provided codes and selecting your risk tolerance.

5. Once subscription is completed, you will be able to use ID Verification upon your next log-in to the system.

**Setting Up IDV on RouteOne (NCC)**

1. Navigate to RouteOne, select the ‘Admin’ tab, then ‘Premium Services’:
2. Within the IDOne Verification Services section on this page, beneath ‘NCC,’ locate step 1 to click the link for the NCC agreement.
3. Return to RouteOne and select the ‘Subscribe to IDOne with NCC’ link. You will then be guided through the remainder of the subscription process.
4. Your subscription will be activated within 3 business days.

Using IDV on RouteOne
1. An ID Verification may be initiated prior to creation of a credit application, and then used to pre-populate the application, or from a saved application. To utilize the ID Verification, click the ‘Credit Reports/IDV’ tab, and select ‘New Credit/IDV Request.’ On this page, check "Request ID Verification/OFAC on:" You will be presented with the options below. You may choose to Request a Credit Report, an ID Verification/OFAC check, or both. Please note that you may also choose to present only the authentication quiz if desired.

   Request Credit Report / IDOne

2. Complete Applicant/Co-Applicant Information:

3. At the bottom of the screen, click Submit & View Report, Submit & Print, or Submit & Go to Credit App.

   Goes directly to the results page.
   Goes to the results page, with printing immediately available.
   Goes to the Credit App page (pre-populated with customer information). You may then check IDV results from the bottom of the Credit App page.
4. If you run a Credit Bureau report and ID Verification check, then click Submit & View Report, you will first be brought to the Credit Report with an ID verification summary with clickable icons for more detail:

Example of a result showing the applicant passed Identity Verification:

Example of a result showing the applicant failed Identity Verification, and quiz is presented:

The quiz may be skipped if the customer is not available. You can come back at a later time to initiate the quiz.
If the applicant takes and submits the quiz, the results are presented on the IDV Results page.

Results if the applicant fails the quiz:

The following features are available from the Credit Report / IDV Manager tab:

Through the Deal Manager, a user may:

- Begin an IDV check on a saved application
- View the results of an existing IDV check
- Resume an in-progress IDV check